

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1941  
November 3, 2020**

**OFFICIAL MINUTES**

**Members Present:** Robert Van Wicklin, William Murphy, Shana Chudy, Debra Golley,  
Karl Northup, Leonard Zlockie

**Members Absent:** Roger Spell

**Staff Present:** Robert Miller, Melissa Sawicki, Aimee Kilby, Maren Bush, Erich Ploetz

**Staff Absent:** None

**Others Present:** None

**Call to order of meeting**

President Van Wicklin called the regular meeting of November 3, 2020 of the Ellicottville Central School Board of Education to order at 6:00 p.m. The Pledge of Allegiance was recited.

**Roll Call**

Roger Spell - Absent

**Changes, Additions and Deletions to the Agenda**

ADDITIONS:

16f. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_,  
upon the recommendation of Robert Miller, Superintendent of Schools, approval of Erin Zlockie to the substitute teacher list (non-certified) at a rate \$95 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Approve Agenda**

Moved by Zlockie, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the November 3, 2020 Board of Education Meeting with additions.

**Yes – 6  
No – 0  
Carried**

**Public Comment**

None

**Presentations & Reports**

None

**Communications, Commendations**

None

**Informational Items**

None

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**Superintendent's Report:**

1. Covid 19 – cases and reports. We had 2 reported this past weekend. The Department of Health has us drop everything we are doing on the weekends and Maren, Erich and I have had to come in the past 2 weekends. Huge thank you to Maren (especially the past 2 weekends). Erich came in this past weekend. Karin Hager was here the first weekend. They have gone above and beyond during Covid. I compliment the three of them. The Department of Health is very impressed with our four levels of protection we have in the classrooms. Superintendent Miller stated that he is comfortable that the District has done a thorough job.
2. Meals are going home to all students during the remote 2 weeks.
3. Weight Room – Superintendent Miller stated that given the fact the District has had 3 cases since the last board meeting, it is not a safe time to open the weight room. He stated that he will revisit reopening the weight room after the first of the year.
4. The Budget Committee (Deb Golley & Karl Northrup) will meet virtually with Rick Timbs (ECS Financial Advisor) tomorrow at 5:00 pm.
5. Winter Sports – still waiting for guidance on basketball. Practices are supposed to begin on November 30<sup>th</sup>.
6. 110 iPads have been ordered. Thank you letters will be mailed out this week and an article will be in the October/November 2020 District newsletter.
7. Have to complete Digital Access Survey. Superintendent Miller has spoken with the Great Valley Supervisor and the town is willing to put a hub for internet service at the Town Hall. Also, working with the Mansfield Fire Department. Looking at other areas in the District so parents do not have to drive to the school if students need access. Hot spots are expensive.

**Principals Reports:**

Erich Ploetz: MS/HS Principal

1. We are in the last week of the 1<sup>st</sup> quarter. Monitoring the building and making sure all is running smoothly is taking up a majority of time.
2. 1<sup>st</sup> day of remoter learning for all students went well yesterday. There are 326 students in the MS/HS. Teachers keep an eye on the students and if they have not had or made contact with them by noon, they start making phone calls. Mr. Ploetz stated that for the first day of all remote he was pleased.
3. Report cards will go out at the end of next week.
4. Big Thank you to the cafeteria staff and the transportation department. They jumped in and are doing an excellent job. On Tuesday they delivered meals and curriculum packets. Teacher aides have been helping and principals pitched in as well on Monday.

Maren Bush: Elementary Principal/Director of Curriculum

1. Halloween celebration went well in the Elementary.
2. Pick-Up Patrol: still needed quite a few families as of Monday. Staff started reaching out and now almost all families have submitted their information.
3. Three class levels on quarantine until November 10, 2020.
4. 4 students will return from remote learning on November 12<sup>th</sup>.
5. Elementary Report Cards will go out around November 17<sup>th</sup>. Teachers needed a bit of extra time to complete student assessments.

**School Business Executive Report:**

1. Business as usual.
2. Tax Collection is wrapping up, report due to the county next week. Around 90% collected.
3. ESSA Fiscal Transparency Report has been submitted.
4. Reserve Plan is being updated.
5. Developing new procedures for tracking COVID related time off.
6. Things are going well.

**Discussion:** Superintendent Miller stated that there have been quite a few requests for Emergency Covid leave. An employee can get up to 80 hours.

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**Consent Items:**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of October 20, 2020
- b. Acknowledgement of the October 27, 2020 Claims Auditor Report

**Yes – 6  
No – 0  
Carried**

**Committee Reports:**

None

**Discussion Items:**

**2020/2021 School Re-Opening Plan** – Superintendent Miller discussed the following:

- More Desk Guards have been ordered.
- Maintaining inventory of PPE. Marc had ordered electrostatic guns for disinfecting and forgot to cancel an order he had for more expensive ones. Mark Ward, West Valley interim superintendent has been looking for some for their District, so we are going to invoice West Valley for them.
- Red, Orange and Yellow Zones– don't know where we are heading.
- Taking advantage of Elementary being closed. Maintenance is replacing sinks in the elementary restrooms and also installing paper towel holders.

**Old Business:**

None

**New Business:**

Moved by Zlockie, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Ellicottville Central School 2020-2021 Emergency Response Plan and the 2020-2021 Emergency Management Plan (EMP).

**Yes – 6  
No – 0  
Carried**

Moved by Golley, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a homeschooling request for a 5<sup>th</sup> grade student for the 2020-2021 school year.

**Yes – 6  
No – 0  
Carried**

Moved by Golley, seconded by Zlockie, approval of the Lead Evaluator Re-Certifications for teacher evaluations, as follows: Robert Miller, Erich Ploetz and Maren Bush.

**Yes – 6  
No – 0  
Carried**

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**Personnel:**

Moved by Murphy, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Melissa Dahlman as the Ellicottville Central School District Title IX Officer/Coordinator for the 2020-2021 school year.

**Yes – 6  
No – 0  
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, accept a letter of resignation from Kelly Hesse (cafeteria worker) effective October 31, 2020. Ms. Hesse's last day of work in the district will be October 30, 2020.

**Yes – 6  
No – 0  
Carried**

Moved by Northrup, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Kyle O'Donnell to the substitute teacher list (non-certified) at a rate \$85 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6  
No – 0  
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Alayna Grastorf to the substitute teacher list (certified) at a rate \$105 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6  
No – 0  
Carried**

Moved by Chudy, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Shawna Miller to the substitute teacher aide list at a rate \$11.80 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6  
No – 0  
Carried**

Moved by Golley, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Erin Zlockie to the substitute teacher list (non-certified) at a rate \$95 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6  
No – 0  
Carried**

**Policy:**

None

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**CSE/CPSE Recommendations:**

Moved by Murphy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900501153, 900500795, 900500812, 900500085, 900500767, 900500436, 900500054, 900500756, 900500110, 900500102, ) at its meeting on November 3, 2020 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (October 15 - 28, 2020).

**Yes – 6  
No – 0  
Carried**

**Executive Session**

Moved by Golley, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to enter into executive session at 6:45 pm to discuss two contractual items and 3 specific personnel items (ETA & ECSRPA).

**Yes – 6  
No – 0  
Carried**

Moved by Northrup, seconded by Chudy, to come out of executive session at 7:21 pm and return to the regular meeting.

**Yes – 6  
No – 0  
Carried**

**Adjournment of Meeting**

Moved by Golley, seconded by Chudy, to adjourn the regular meeting of November 3, 2020 at 7:22p.m.

**Yes – 6  
No – 0  
Carried**

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District Clerk

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Deputy District Clerk